



DISTRICT OF TUMBLER RIDGE

JOB OPPORTUNITY

Director, Finance

Competition # 2022-20

About Tumbler Ridge

The District of Tumbler Ridge is a District Municipality in the foothills of the Canadian Rockies in northeastern British Columbia. Tumbler Ridge is the dream destination for the outdoor enthusiast, comprised of waterfalls, unique rock formations, alpine meadows and lakes, canyons, mountain summits, caves and more to discover. The District of Tumbler Ridge is home to one of only five UNESCO Global Geoparks in North America.

About the Role

The Director of Finance provides leadership and development of the finance department. The Director is also responsible for the statutory duties of the financial officer under the Community Charter with duties including, but not limited to, preparation of the financial plan, annual financial statements, municipal reporting and participating in Council meetings, as required. The Director of Finance must demonstrate leadership in asset management, budgeting, financial recording and reporting, and financial analysis. The Director is an exempt position reporting to the Chief Administrative Officer. As a member of the management team, the Finance Director is a key contact for internal and external stakeholders liaising with District staff, advisory committees and Council as well as key external stakeholder including relevant professionals, public and community members.

What you bring:

- Demonstrated understanding, knowledge and progressive experience in local government financial management;
- A degree in Business or Public Administration, Commerce or a related field combined with a professional accounting designation (CA, CGA, or CMA);
- Thorough knowledge of municipal finance and accounting principles, practices, procedures and systems, including budgeting best practices and auditing requirements;
- Thorough knowledge of effective management techniques and labor relations practices related to supervision of employees including selection, training, coaching, mentoring and evaluation;
- Strong oral and written communications skills;
- Ability to understand, interpret and develop complex oral and written instructions; and
- Knowledge of MAIS and Questica financial software is an asset.

A detailed role description can be found at <http://www.districtoftumbleridge.ca/Town-Hall/Employment-Opportunities>

Working with the District of Tumbler Ridge

Council is committed to excellence in government that reflects our citizen's interests, values and goals. We will strive to deliver quality services in a proactive and responsive manner while ensuring our objectives are clearly communicated by our citizens. We will strive to strengthen and diversify our economy by balancing public safety, industrial development, environmental responsibility and sustainability.

What we offer

- A work environment where safety is our core value;
- Competitive compensation and benefits package;
- Work schedule including 37.5 hours per week; and
- Equal opportunity, diverse and inclusive workplace.

Applicants close at 12:00pm on July 8, 2022. Please forward resume to:

Human Resources Department
District of Tumbler Ridge
P.O Box 100
Tumbler Ridge, BC, VOC, 2W0
Or by email: hrcoordinator@dtr.ca

While we appreciate all applications, only those selected for further consideration will be contacted.